

**SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF ERIE**

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**Plaintiff,**

**Index No.:** \_\_\_\_\_

**- against -**

**Part No.:** \_\_\_\_\_

**Defendant.**

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**PRELIMINARY CONFERENCE STIPULATION/ORDER  
CONTESTED MATRIMONIAL**

**PRESIDING: Hon.** \_\_\_\_\_  
**Justice of the Supreme Court**

The parties and their counsel have appeared before this Court on \_\_\_\_\_ at a preliminary conference on this matter held pursuant to 22 NYCRR §202.16.

**A. BACKGROUND INFORMATION:**

1. Summons: Date filed: \_\_\_\_\_ Date served: \_\_\_\_\_
2. Date of Marriage: \_\_\_\_\_
3. Name(s) and date(s) of birth of child(ren):

Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____
Name: _____	DOB: _____

4. Attorneys for Plaintiff: \_\_\_\_\_ Attorneys for Defendant: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

- |   |                                    |           |
|---|------------------------------------|-----------|
| 5. The Court has received a copy of:  | Plaintiff                          | Defendant |
|   | (Date Filed <b>OR</b> To Be Filed) |           |
| (a) A sworn statement of net worth as of<br>date of commencement of the action. | _____                              | _____     |
| (b) A signed copy of each party's<br>attorney's retainer agreement.             | _____                              | _____     |
| (c) Social Security Earning Statement   | _____                              | _____     |

6. An Order of Protection has been issued against:

**Plaintiff:** \_\_\_ YES \_\_\_ NO **Defendant:** \_\_\_ YES \_\_\_ NO

Issue Date: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Issuing Court: \_\_\_\_\_ Issuing Court: \_\_\_\_\_

Currently in Effect? \_\_\_\_\_  
\_\_\_ YES \_\_\_ NO

Currently in Effect? \_\_\_\_\_  
\_\_\_ YES \_\_\_ NO

Protected Parties: \_\_\_\_\_

7. Plaintiff/Defendant requests a translator in the \_\_\_\_\_ language.

8. (a) Please identify and state the nature of any Premarital, Marital, Separation or other Agreements and/or Orders which affect the rights of either of the parties in this action.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Plaintiff/Defendant shall challenge the Agreement dated \_\_\_\_\_ by \_\_\_\_\_. If no challenge is asserted by that date, it is waived unless good cause is shown.

**B. GROUNDS FOR DIVORCE:**

- 1. The Complaint (was) (or will be) served on: \_\_\_\_\_
- 2. A Responsive Pleading (was) (or will be) served on: \_\_\_\_\_
- 3. Reply to Counterclaim, if any, (was) (or will be) served on: \_\_\_\_\_
- 4. The issue of grounds is [ ] **resolved** [ ] **unresolved**.

If the issue of grounds is **resolved**, the parties agree that Plaintiff/Defendant will proceed on an uncontested basis to obtain a \_\_\_\_\_ divorce on the grounds of DRL § 170(7) and the parties waive the right to serve a Notice to Discontinue pursuant to CPLR 3217(a) unless on consent of the parties.

**C. CUSTODY:**

- 1. The issue of parenting time is [ ] resolved [ ] unresolved.
- 2. The issues relating to decision-making are [ ] resolved [ ] unresolved.
  - (a) If the issues of custody, including parenting time and decision-making, are resolved: The parties are to submit an agreement/stipulation no later than \_\_\_\_\_.
  - (b) If the parties do not notify the Court that all issues related to custody are resolved, a conference shall be held on \_\_\_\_\_ at which time the Court shall determine the need for an Attorney for the Child/Guardian ad Litem and/or a forensic evaluation and set a schedule for resolving all issues relating to custody.

3. **ATTORNEY FOR CHILD(REN) or GUARDIAN AD LITEM:** Subject to judicial approval, the parties request that the Court appoint an Attorney for the parties' minor child(ren) ("AFC"). Said appointment and the allocation of the cost of the AFC's services shall be paid pursuant to a separate Order issued by this Court.
4. **FORENSIC:** Subject to judicial approval, the parties request that the Court appoint a neutral forensic expert to conduct a custody/parental access evaluation of the parties and their child(ren). Subject to Judicial approval, the cost of the forensic evaluation shall be paid as follows: \_\_\_\_\_.

Any appointment of an Attorney for the Child/Guardian ad Litem or forensic evaluator shall be by separate order which shall designate the individual appointed, the manner of payment, source of funds for payment, and each party's responsibility for such payment.

5. **PARENT EDUCATION:**

[ ] The parties acknowledge that the Court has provided information as to Parent Education and [ ] has [ ] has not directed them to attend one of the following parent education program: [ ] Catholic Charities Our Kids or [ ] [www.NewYorkParentingClass.com](http://www.NewYorkParentingClass.com). Certificate of completion to be provided to AFC and Court.

6. **PARENT COMMUNICATION:**

[ ] That by stipulation of the parties, the parties agree to communicate using the following application, to wit: \_\_\_\_\_. Both parties shall cooperate in setting up the application and shall communicate regarding the children only using this program, unless there is an emergency situation involving one of the children.

**D. FINANCIAL:**

1. Maintenance is [ ] resolved [ ] unresolved
2. Child Support [ ] resolved [ ] unresolved
3. Equitable Distribution is [ ] resolved [ ] unresolved
4. Counsel Fees are [ ] resolved [ ] unresolved

List all other causes of action and ancillary relief issues that are **unresolved**.

\_\_\_\_\_

**Any issues not specifically listed in this Order as unresolved may not be raised in this action unless good cause is shown.**

**E. OTHER:**

List all other causes of action and ancillary relief issues that are **unresolved**.

\_\_\_\_\_

**F. PENDENTE LITE RELIEF:**

See annexed Order \_\_\_\_\_  
See annexed Stipulation \_\_\_\_\_  
See annexed Addendum \_\_\_\_\_

**G. DISCOVERY:**

**1. Preservation of Evidence:**

(a) **Financial Records:** Each party shall maintain all financial records in his or her possession or under his or her control through the date of the entry of a judgment of divorce.

(b) **Electronic Evidence:** For the relevant periods relating to the issues in this litigation, each party shall maintain and preserve all electronic files, other data generated by and/or stored on the party's computer system(s) and storage media (i.e. hard drives, floppy disks, backup tapes), or other electronic data. Such items include, but are not limited to, e-mail and other electronic communications, word processing documents, spreadsheets, data bases, calendars, telephone logs, contact manager information, internet usage files, offline storage or information stored on removable media, information contained on laptops or other portable devices, and network access information.

**2. Document Production:**

(a) No later than  30  45  60 days after the date of this Order, the parties shall exchange the following records for the following periods:

- Current paystubs or monthly benefit statements for  Plaintiff  Defendant
- W-2(s), 1099(s) and last paystub for tax year 2021  Plaintiff  Defendant
- Federal, state and local tax returns, including all schedules, K-1's 1099's W-2's, and similar data for 2019, 2020 and 2021 tax years  Plaintiff  Defendant  joint
- Credit card statements for all credit cards used by  Plaintiff  Defendant  joint parties for a period of \_\_\_year(s) prior to the commencement of the action
- Checking account statements, checks and registers for a period of \_\_\_  months  year(s) prior to the commencement of the action for following accounts:
  - All joint accounts for Plaintiff and Defendant or  with third party
  - All individual accounts  Plaintiff  Defendant
- Savings account statements, withdrawals and deposits for a period of \_\_\_  months  year(s) prior to the commencement of the action for the following accounts
  - All joint accounts for Plaintiff and Defendant and/or  with third party
  - All individual accounts  Plaintiff  Defendant
- Pension Statements  Plaintiff  Defendant
- Retirement assets statements (401-k, deferred compensation, 403B, TESPHE, etc)
  - Plaintiff  Defendant
- Stock options, stock plans or other benefit plans
- Intellectual Property
- Duly executed authorizations to obtain any records not provided by either party to

- opposing counsel  Plaintiff  Defendant  both parties
- Proof of existence of health insurance coverage  Plaintiff  Defendant
- Premium Costs for health insurance coverage and party's contribution to the same  
 Plaintiff  Defendant  both parties
- Documentation of separate property claims of  Plaintiff  Defendant
- Life Insurance Policy and proof of beneficiary designation
- Business records, bank account statements, tax returns and financial statements for \_\_\_\_  
years for all corporate entities in which the  Plaintiff  Defendant has/have an  
interest.
- All unpaid health expenses, including premiums  Plaintiff  Defendant
- Mortgage statement for date of marriage, date of commencement and/or current
- Documents related to Separate Property Claim  Plaintiff  Defendant
- Other: \_\_\_\_\_

Absent any specified time period, the records listed above are to be produced for the **three years** prior to the commencement of this action through the present. If a party does not have complete records for the time period, the party shall provide a written authorization to obtain such records directly from the source within five days of presentation.

- (b) Service of Notice For Discovery and Inspection to be served within 30 days:  
Plaintiff: \_\_\_\_\_ Defendant: \_\_\_\_\_
- (c) Responses to Notice for Discovery and Inspection (due 30 days thereafter):  
Plaintiff: \_\_\_\_\_ Defendant: \_\_\_\_\_
- (d) Service of Interrogatories: Interrogatories are limited to 25, including subparts unless the parties stipulate, or the court orders otherwise. In this proceeding  the parties stipulate OR  the Court orders \_\_\_\_ Interrogatories including subparts.  
Plaintiff: \_\_\_\_\_ Defendant: \_\_\_\_\_
- (e) Response to Interrogatories:  
Plaintiff: \_\_\_\_\_ Defendant: \_\_\_\_\_
- (f) Depositions (date to be held):  
  
Plaintiff to be Deposed on or before: \_\_\_\_\_  
Defendant to be deposed on or before: \_\_\_\_\_  
Non-parties who may be deposed are: \_\_\_\_\_  
Non-party depositions shall be completed by: \_\_\_\_\_

NOTE: All depositions shall be limited to 7 hours in length, except as follows:

- (g) \_\_\_\_\_  
Electronically Stored Information: Parties and non-parties should adhere to the guidelines on Electronically Stored Information contained in Appendix A to the Uniform Civil Rules for Supreme and County Courts in accordance with 22 NYCRR §202.20(j).

- (h) Privilege Logs: The Court [ ] orders OR [ ] declines to order that the provisions of 22 NYCRR §202.20-a relating to privilege logs be applicable to this case.

**Failure to comply with the provisions of this section may result in sanctions, including the award of legal fees, and other penalties.**

## H. VALUATION/FINANCIAL EXPERTS

### 1. [ ] Assets to be Valued and Cost to Parties:

The parties and counsel stipulate that the following assets must be valued and that the cost of the valuations shall be paid: \_\_\_% Plaintiff and \_\_\_% Defendant, without prejudice subject to future allocation.

- (a) Deferred compensation/Retirement Assets \_\_\_\_\_
- (b) Business interest \_\_\_\_\_
- (c) Professional practice \_\_\_\_\_
- (d) Real property \_\_\_\_\_
- (e) Stock options, stock plans or  
other benefit plan \_\_\_\_\_
- (f) Intellectual property \_\_\_\_\_
- (g) Other identify): \_\_\_\_\_

2. [ ] **Neutral Experts** – The parties request that the Court appoint a neutral expert to value the following within twenty (20) days of the date of this Order, to wit: \_\_\_\_\_.

The parties agree that if the Court appoints a neutral expert as specified above, the appointment shall be pursuant to a separate order which shall designate the neutral expert, what is to be valued, the manner of payment, the source of funds for payment, and each party's responsibility for such payment if not agreed above.

If the Court does not appoint the neutral expert(s) requested above simultaneously with the signing of this Order, then the parties may suggest names for the Court to consider appointing. Said names shall be submitted by letter no later than \_\_\_\_\_.

The parties shall notify the Court no later than \_\_\_\_\_ as to whether any other neutral experts are required.

### 3. [ ] **Experts to be Retained by a Party:**

Each party shall select his/her own expert to value the items listed below. The expert shall be identified to the other party by letter with their qualifications and retained no later than \_\_\_\_\_. If a party requires fees to retain an expert and the parties cannot agree upon the source of the funds, an application for fees shall be made. Any expert retained by a party must represent to the party hiring such expert that he or she is available to proceed promptly with the valuation.

Expert reports are to be exchanged by \_\_\_\_\_. Absent any date specified, they are to be exchanged 60 days prior to trial or 30 days after receipt of the report of the neutral expert, whichever is later. Reply reports are to be exchanged 30 days after service of an expert report.

4. **Additional Experts:**

If, as of the date of this order, a net worth statement has not been served or a party cannot identify all assets for valuation or cannot identify all issues for an expert, then, upon the parties' becoming aware of such assets or issues, that party promptly shall notify the other party as to any assets for valuation or any issue for which an expert is needed. If the parties cannot agree upon a neutral expert or the retention of individual experts, either party may notify the Court for appropriate action. Timely application shall be made to the Court if assistance is necessary to implement valuation or the retention of an expert.

**I. HEALTH INSURANCE COVERAGE NOTICE:**

Each party fully understands that upon the entry of a divorce judgment, he/she may no longer be allowed to receive health coverage under his/her former spouse's health insurance plan. Each party understands that he/she may be entitled to purchase health insurance on his/her own through a COBRA option, if available, otherwise he/she may be required to secure his/her own health insurance coverage.

**J. AUTOMATIC STATUTORY RESTRAINTS (D.R.L. §236[B][2])**

**Each party acknowledges that he/she has received a copy of the Automatic Statutory Restraints/Automatic Orders (D.R.L. §236[B][2]). Each party acknowledges that he/she understands that he/she is bound by those Restraints/Orders during the pendency of this action, unless terminated, modified, or amended by order of the Court upon motion of either party or upon written agreement between the parties duly executed and acknowledged.**

**K. Intentionally left blank**

**L. ALTERNATE DISPUTE RESOLUTION/MEDIATION:**

The parties [ ] *are* OR [ ] *are not* aware of the existence of mediation, collaborative processes and other alternative dispute resolution methods.

**M. NOTICE OF GUIDELINE MAINTENANCE**

Each party acknowledges receipt of the following notice from the Court:

If your divorce was commenced on or after January 25, 2016, this Notice is required to be given to you by the Supreme Court of the county where your divorce was filed to comply with the Maintenance Guidelines Law ([S. 5678/A. 7645], Chapter 269, Laws of 2015) because you may not have counsel in this action to advise you. **It does not mean that your spouse is seeking or offering an award of "Maintenance" in this action. Maintenance" means the amount to be paid to the other spouse for his or her support, either during the pendency of the divorce action as temporary maintenance or after the divorce is final as post-divorce maintenance.**

You are hereby given notice that under the Maintenance Guidelines Law (Chapter 269, Laws of 2015), there is an obligation to award the guideline amount of maintenance on income up to \$203,000 [eff. 3/1/22] to be paid by the party with the higher income (the maintenance payor) to

the party with the lower income (the maintenance payee) according to a formula, unless the parties agree otherwise or waive this right. Depending on the incomes of the parties, the obligation might fall on either the Plaintiff or Defendant in the action.

There are two formulas to determine the amount of the obligation. If you and your spouse have no children, the higher formula will apply. If there are children of the marriage, the lower formula will apply, but only if the maintenance payor is paying child support to the other spouse who has the children as the custodial parent. Otherwise, the higher formula will apply.

#### **Lower Formula**

- (a) Multiply Maintenance Payor's Income by 20%.
- (b) Multiply Maintenance Payee's Income by 25%.
- (c) Subtract Line b from Line a: = **Result 1**
- (d) Subtract Maintenance Payee's Income from 40 % of Combined Income\* = **Result 2**.
- (e) Enter the lower of **Result 2** or **Result 1**, but if less than or equal to zero, enter zero.

**THIS IS THE CALCULATED GUIDELINE AMOUNT OF MAINTENANCE WITH THE LOWER FORMULA**

#### **Higher Formula**

- (a) Multiply Maintenance Payor's Income by 30%
- (b) Multiply Maintenance Payee's Income by 20%
- (c) Subtract Line b from Line a= **Result 1**
- (d) Subtract Maintenance Payee's Income from 40 % of Combined Income\*= **Result 2**
- (e) Enter the lower of **Result 2** or **Result 1**, but if less than or equal to zero, enter zero.

**THIS IS THE CALCULATED GUIDELINE AMOUNT OF MAINTENANCE WITH THE HIGHER FORMULA**

**\*Combined Income equals Maintenance Payor's Income up to \$203,000 [eff. 3/1/22] plus Maintenance Payee's Income**

**The Court is not bound by the Guideline Amount of Maintenance and may deviate therefrom in the Court's discretion as set forth in the statute.**

**The Court will determine, in its discretion, how long maintenance will be paid in accordance with the statute.**



**N. SCHEDULING & CONFERENCES:**

1. [ ] Both parties are represented by Counsel, and the parties affirm that their Counsel met prior to the submission of this Preliminary Conference Stipulation/Order in a good faith effort to reach agreement without Court intervention, and this Preliminary Conference Stipulation/Order reflects the agreements, if any so reached OR [ ] This provision is not applicable because one or both of the parties is unrepresented.

2. [ ] Both parties are represented by Counsel, and Counsel shall meet prior to the compliance conference scheduled below in a good faith effort to resolve any outstanding issues without Court intervention. OR [ ] This provision is not applicable because one or both of the parties is unrepresented; and the conference will occur with the Court.

3. [ ] Both parties are represented by Counsel, and each party intends to call an expert witness on any issues or finances described in Paragraph D of this Preliminary Conference Stipulation/Order, and Counsel shall meet to identify those aspects of their respective testimony not in dispute. OR [ ] This provision is not applicable because one or both parties is unrepresented or because the expert testimony relates to matters of child custody or parental access, domestic violence, domestic abuse or child neglect or abuse; and the conference will occur with the Court.

4. [ ] THAT that the Plaintiff’s Proposed Property Settlement Agreement and/or Child Custody/Parenting Agreement shall be received by Defendant on or before \_\_\_\_\_. The Defendant shall respond to same within two (2) weeks of the receipt of the proposal.

5. [ ] The Court directs that counsel for the parties are to appear at a compliance conference to be held on \_\_\_\_\_ at \_\_\_\_\_ am/pm virtually on \_\_\_\_\_ at \_\_\_\_\_ AM /PM via Microsoft Teams by dialing 1-347-378-4143 from any telephone and entering conference ID \_\_\_\_\_#. All discovery as set forth herein above is expected to be completed prior to the compliance conference. At the conference, counsel shall be prepared to discuss settlement.

***Parties [ ] must [ ] need not attend [ ] be available to counsel by telephone.***

6. [ ] THAT this matter shall be set down for [ ] motions to be held virtually on \_\_\_\_\_ at \_\_\_\_\_ AM /PM by dialing 1-347-378-4143 from any telephone and entering conference ID \_\_\_\_\_# when prompted or in person, if directed by the Court in Part \_\_\_\_\_. All motions and responding papers must meet CPLR requirements. All responding papers must be submitted two business days prior to the return date.

7. [ ] THAT this matter shall be set down for a Settlement Conference on to be held to be held virtually on \_\_\_\_\_ at \_\_\_\_\_ AM /PM by dialing 1-347-378-4143 from any telephone and entering conference ID \_\_\_\_\_# when prompted with chambers or with [ ] Matrimonial Expedite Part, 5<sup>th</sup> Floor, 25 Delaware Avenue, Buffalo, New York 14202 via telephone conference or Teams invitation. ***Counsel must attend allowing the full time designated by the Court for the same. Clients are to be available to counsel by telephone.***

8.[ ] THAT the Plaintiff shall file a Note of Issue and Certificate of Readiness with proof of service upon Defendant’s attorney on or before \_\_\_\_\_. Failure to file a Note of Issue as directed herein may result in dismissal pursuant to CPLR §3216.

9. [ ] THAT this matter shall be set down for trial on \_\_\_\_\_ at \_\_\_\_\_ for a half day/full day trial. Counsel will be notified whether this proceeding will be conducted virtually or in person. Additionally, you will receive a trial scheduling order which sets forth the procedure for submitting all evidence for identification. The Court will start promptly as set forth in the scheduling Order. All requests for Judicial Subpoenas required to be signed by the Court shall be submitted at least fourteen (14) business days prior to the scheduled trial date.

[ ] **There is no addendum to this Preliminary Conference Order.**

[ ] **There is an addendum of 4 pages which is attached to and made a part of this Preliminary Conference Order and is incorporated herein.**

**NOTE: Said addendum requires the signature of both parties and counsel.**

**All of the above is hereby stipulated to by the parties as signed below or in the counterpart addendum:**

\_\_\_\_\_  
Plaintiff (Signature)

\_\_\_\_\_  
Defendant (Signature)

\_\_\_\_\_  
Plaintiff (Print Name)

\_\_\_\_\_  
Defendant (Print Name)

\_\_\_\_\_  
Plaintiff's Attorney (Signature)

\_\_\_\_\_  
Defendant's Attorney (Signature)

\_\_\_\_\_  
Plaintiff's Attorney (Print Name)

\_\_\_\_\_  
Defendant's Attorney (Print Name)

Dated: \_\_\_\_\_, 20\_\_

**SO ORDERED:**

\_\_\_\_\_  
**Justice of the Supreme Court**

Case Name: \_\_\_\_\_ Index No. \_\_\_\_\_

**ADDENDUM TO PRELIMINARY CONFERENCE ORDER [8<sup>th</sup> JD]:**

**PENDENTE LITE RELIEF:**

THAT the following *pendente lite* relief shall be granted by the court based upon an  Order to Show Cause or  Notice of Motion filed with the Court or  by stipulation of the parties:

**MAINTENANCE:** The  Plaintiff  Defendant shall pay to the  Defendant  Plaintiff the sum of \_\_\_\_\_  weekly  bi-weekly  monthly as and for temporary maintenance effective \_\_\_\_\_. Said sum is or is not in compliance with the Temporary Maintenance Guidelines and is *without prejudice* until final resolution of disposition of this matter. Said sum shall be paid by  Income Withholding Order or  through the NYS Child Support Enforcement Unit (if child support is being paid simultaneously) or  by direct payment to the other party.

**CHILD SUPPORT:** The  Plaintiff  Defendant shall pay to the  Defendant  Plaintiff effective \_\_\_\_\_ the sum of \_\_\_\_\_  weekly  bi-weekly  monthly as and for temporary child support. Said sum is/is not in compliance with the Child Support Standards Act and is *without prejudice* until final resolution of disposition of this matter. Said sum shall be paid by:  income withholding Order  through the NYS Child Support Enforcement Unit  directly to the recipient party.

**DAY CARE:** The  Plaintiff  Defendant is incurring day care expenses for the children at the rate of \$\_\_\_\_\_ per  week  bi-weekly  monthly. The parties shall allocate said day care costs on a temporary basis as follows: Plaintiff \_\_\_\_\_ % and Defendant \_\_\_\_\_ % by reimbursement to \_\_\_\_\_ by direct payment by each of the parties to the provider.

**HEALTH INSURANCE PREMIUM COSTS:** The  Plaintiff  Defendant is incurring health insurance premium costs for the children at the rate of \$\_\_\_\_\_ per  week  bi-weekly  monthly. The parties shall allocate said premiums on a temporary basis as follows: Plaintiff \_\_\_\_\_ % and Defendant \_\_\_\_\_ % by reimbursement to \_\_\_\_\_ by direct payment by each of the parties to the party incurring the expense.

THAT the reason temporary maintenance and/or child support is not being paid is:

The financial contributions being made by each of the parties pursuant to the status quo Order  
 Other: \_\_\_\_\_

**FAMILY COURT ORDER:** The parties shall continue the Order of the Family Court dated \_\_\_\_\_ which provides for the payment of \_\_\_\_\_ per week for maintenance, child support, unallocated family support.



**COUNTERPARTS ADDENDUM IF SIGNED SEPARATELY.**

\_\_\_\_\_  
Plaintiff (Signature)

\_\_\_\_\_  
Plaintiff (Print Name)

\_\_\_\_\_  
Plaintiff's Attorney (Signature)

\_\_\_\_\_  
Plaintiff's Attorney (Print Name)

Dated: \_\_\_\_\_, 20\_\_

**COUNTERPARTS ADDENDUM IS SIGNED SEPARATELY**

\_\_\_\_\_  
Defendant (Signature)

\_\_\_\_\_  
Defendant (Print Name)

\_\_\_\_\_  
Defendant's Attorney (Signature)

\_\_\_\_\_  
Defendant's Attorney (Print Name)

Dated: \_\_\_\_\_, 20\_\_