

POSITION ANNOUNCEMENT 2021

STAFF ATTORNEY POSITION (OLEAN, NY)

The Olean office of Legal Assistance of Western New York, Inc.® (LawNY®) has an immediate opening for a full time Staff Attorney in our General Law Unit. The attorney will defend tenants and homeowners in eviction proceedings and foreclosure proceedings but will also work in the Disability Advocacy Project representing people who have been denied Social Security benefits and with the Cattaraugus County Family Court Project which represents qualified individuals in child custody cases, neglect and abuse cases, family offense cases and child support cases assigned in Cattaraugus County Family Court. The Olean office of LawNY® is nestled in the Enchanted Mountains of New York State providing abundant opportunities for paddling, mountain biking, skiing, snowshoeing, birding, hiking, hunting and fishing. Because of the ongoing pandemic, the Olean office staff work virtually or in teams and all court appearances are virtual.

Organization Description: LawNY® is a not-for-profit organization which provides civil legal services to low-income clients in a fourteen-county region in central and western New York State. The Olean office serves Cattaraugus County in western New York. The office provides legal advice and representation in the areas of housing, foreclosure defense, public benefits, family, employment and consumer law. LawNY® practices in a wide variety of courts, including town and village justice court, state and county court, bankruptcy court and federal court, as well as administrative agency proceedings. Program staff includes attorneys and paralegals who work across areas of specialization to bring a holistic approach to addressing issues affecting our clients and communities. LawNY® focuses on meeting the legal needs of individual clients, as well as addressing systemic problems that create barriers for clients living in poverty.

Requirements: Applicants should have relevant legal experience as well as excellent oral communication skills. Applicants should be admitted to the New York State Bar. Law school graduates who have taken the first available New York State Bar Examination following completion of law school may qualify for a practice order pending admission to the New York State Bar pursuant to the LawNY® practice order. Attorneys in another jurisdiction may qualify for a practice order for up to (18) months pursuant to court rule.

Salary: Dependent on experience. The entry level annual salary for a newly admitted attorney with no practice experience is \$50,000.00. LawNY® provides an excellent health, dental, vision and benefits package.

Procedure: Applicants should submit:

1. A cover letter describing qualifications;

2. Resume;
3. Writing sample; and
4. Contact information for (3) references

by May 1, 2021 in order to ensure full consideration. Applications will be accepted beyond that date until the position is filled. Applications should be addressed to the attention of Jeffrey M. Reed, Managing Attorney, and sent to the following e-mail address:
lawnyapplications@lawny.org.

Legal Assistance of Western New York, Inc.® (LawNY) is an equal opportunity employer. LawNY® encourages applications from diverse candidates. LawNY® welcomes applications regardless of race, color, religion, sex, gender identity, sexual orientation, pregnancy, national origin, age, disability, genetic information or any other consideration protected by law. This position is considered Exempt pursuant to the Fair Labor Standards Act.