

County Attorney

County Attorney
KEVIN D. EARL

Old Courthouse
7 Main Street
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Assistant County Attorneys
DURIN B. ROGERS
COLLEEN S. HEAD
PAULA A. CAMPBELL
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CAREER OPPORTUNITY NOTICE COUNTY OF GENESEE ASSISTANT COUNTY ATTORNEY

This position involves responsibility for assisting the County Attorney in representing Genesee County and performing all duties pertaining to the County Attorney's office as may be directed by the County Attorney with the vast majority of the responsibilities involving representing the Genesee County Department of Social Services (DSS)

AVAILABILITY: Immediately

SALARY: \$58,488-\$73,987, depending upon experience, with retirement and health benefits

MINIMUM QUALIFICATIONS:

1. License to practice law in the State of New York.
2. 2 years of full time experience as an Attorney with developed skills commensurate with the duties listed below.

DUTIES INCLUDE THE FOLLOWING:

1. Represent DSS in proceedings and actions involving child abuse, child neglect, child support, foster care and termination of parental rights.
2. Process adult protective proceedings
3. Process claims against estates and individuals financially responsible for public assistance recipients
4. Medicaid Lien recovery
5. Provide legal advice and consultation to DSS Personnel for matters relating to children's services, family services, adult services, paternity and financial assistance.
6. Prosecute and defend appeals as assigned
7. Prosecute Juvenile delinquents and persons in need of supervision in Family Court
8. Provide ongoing legal advice and initiate legal actions as required by the County Attorney and the DSS Commissioner
9. Assist the County Attorney and other Departments as assigned by the County Attorney

SUBMIT RESUME ON OR BEFORE OCTOBER 25, 2017 TO:

Kevin D. Earl, Esq.
Genesee County Attorney
7 Main Street
Batavia, NY 14020