

## COUNTY OF ERIE

### ERIE COUNTY DEPARTMENT OF LAW

#### CIVIL LITIGATION DIVISION

The Erie County Department of Law (a/k/a the Erie County Attorney's Office) is seeking an experienced litigator to work in its Civil Litigation Division. The County Attorney's Office represents the County of Erie, its officials and employees in a wide range of federal and state court litigation, as well as in administrative proceedings. The attorney will handle all phases of litigation from commencement through trial. Trial experience and experience handling cases in federal court are preferred. Also, experience handling employment related litigation matters is a plus. Superior writing, analytical and organizational skills are required. A minimum of three (3) years of practice experience is preferred. Applicants must be a member of the New York Bar in good standing.

Candidates from diverse backgrounds are encouraged to apply. The County of Erie is an equal opportunity employer and is committed to workplace diversity.

#### HOW TO APPLY

To apply, please submit the items listed below no later than April 24, 2018, to Michael A. Siragusa, Erie County Attorney, 95 Franklin Street, Buffalo, New York 14202, via U.S. Mail or via e-mail to [Michael.Siragusa@erie.gov](mailto:Michael.Siragusa@erie.gov). The following items must be submitted for consideration:

- 1) Cover letter;
- 2) Resume;
- 3) List of three (3) references with contact information including e-mail address;
- 4) Writing sample; and
- 5) Law school transcript if less than five (5) years post-graduate (unofficial copy is acceptable).

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have any questions regarding a position with the Erie County Attorney's Office and the application process or you need assistance submitting your application, please contact the County Attorney's Office at (716) 858-2208 or send an e-mail to [Michael.Siragusa@erie.gov](mailto:Michael.Siragusa@erie.gov). For more information about the County Attorney's Office, please visit our website <http://www2.erie.gov/law/>.